

APPENDIX-C
(See Rule 80(2) & 163 (4))
APPOINTMENT LETTER

Name of the School: Cosmonaut International School

No. CIS/2023-24/17 dated the 01-04-23

On the recommendations of the selection committee Shri/Smt. Pooja
is hereby appointed as Wellness Teacher in school Cosmonaut International School
with effect from the date he/she joins duty, in the grade of Rs. 23000/- plus usual
allowances or at the rate already notified to the appropriate authority on the following terms
and conditions namely:-

Terms and Conditions

1. He shall be on probation for a period of one year in accordance with the rules which can be extended for such further period of one year as the competent authority under the rules may determine.

2. In case of resignation or discharge, on grounds other than the abolition of post or disciplinary action, he shall be required to give three months notice in writing if his permanent or one month notice in writing if his temporary or deposit three months/one month's salary as the case may be in lieu thereof.

No traveling allowances will be admissible for joining the post.

4. Before assuming the charge of duties, he will be required to produce certificate to the Head of the school:-

- i. medical certificate of fitness from Chief Medical Officer
- ii. attested copies of ~~of~~ generic and professional qualification and matriculation certificates; and
- iii. a certificate of good character from a Gazetted Officer/M.L.A./M.C.

5. If he has not been vaccinated within the last twelve months, he should have it done before reporting for duty.

6. In case of aided school appointed on aided sanctioned post this letter is subject to the approval of the Director.

If the above terms and conditions are acceptable to him, he should join his duty immediately but not later than _____

In case of failure to do so, his candidature is liable to be cancelled and the post shall be offered to the next eligible candidate.

For Cosmonaut International School
For Cosmonaut International School
Appointing Authority
with Seal of the Office
Principal
Jayesh Kumar

No. _____ dated the _____

- A copy for information and necessary action is forwarded to:
- (1) District Education Officer/District Primary Education Officer concerned.
 - (2) Head of the Institution concerned.
 - (3) Candidate concerned.

Signature
Appointing Authority

For Cosmonaut International School
For Cosmonaut International School
Manager
Sushil Kumar

Commissioner and Secretary to
Government of Haryana, Education
Department

APPENDIX-B
(See Rule 71 & 61)

AGREEMENT

This agreement made this 01 day of April Two thousand and 23 between
Mr./Mrs./Miss. Pooja

(hereinafter called the teacher/employee of School) the party no. 1 of the one part and Governing Body of the School (hereinafter called the Committee), the party No.2 of the other part. The committee hereby agrees to employ the party no. 1 and the party no.1 hereby agrees to serve

in the school on the following terms and conditions: 1- That party No.1 's employment shall begin from 01/04/23 in the school day of.....

shall be employed in the first instance on probation for a period of one year/on temporary basis and shall be paid a monthly salary of Rs.....in the scale of pay of plus allowance, applicable to his case. The period of probation may be extended by the Governing Body for a further period not exceeding one year. Total probationary period shall in no case exceed two years.

If the work and conduct of the party No. 1 during the period of probation or extended period of probation is not found satisfactory the service of Party No. 1 are liable to be terminated without notice before the expiry of the period of probation. The sole judge of the satisfactory completion of the probation will be the Governing body of the school.

After satisfactory completion of his probationary period, the party No. 1 shall be confirmed with effect from the expiry of the said period of probation or the extended period of probation.

Immediately on confirmation the party No. 1 shall be entitled to the benefits of contributory Provident Fund. After the completion of the period of probation successfully he shall have the option to subscribe to the fund for the probation period also.

Contd.....2....

5- The party no. 1 shall during his service under this agreement be eligible, subject to the exigencies of the school, to such leave as is admissible under the rules. The leave is not claimable as a matter of right but may be granted at the discretion of the Governing Body of School/Head of the School as per rules of the school in this regard.

6- The party no. 1 shall not leave the station without having first obtained the written permission of the authorized officer of the said school.

7- Unless the service of the Party No. 1 is terminated as hereinafter provided. He shall continue the employment of the school till he attains the age of superannuation:

Provided that the committee or any other person authorised by the committee in this behalf may retain his service for a further period as allowed by the governing Body of the School. If the party no. 1 is fit for such extension and has no mental or physical which would disentitle him to get such extension:-

Provided further that the extension shall not exceed one year at a time.

8- Only in the case of grant-in-aid school.

(a) the agreement may be terminated by the teacher by surrendering three months salary for lesser period as specified in clause (1) above.

(b) subject to the prior approval of the District Education Officer of the District in which the school exists, the managing committee of the School may terminate the services of the teacher by giving him three calendar months notice or the lesser period as specified in the agreement in writing or by paying a sum equivalent to three months basic salary or salary for a lesser period as specified in the agreement.

- i. if satisfied on medical evidence from the Chief Medical Officer of the district that the teacher is unfit and is likely for a considerable period to remain unfit by reasons of ill health for the discharge of his duties.
- ii. as a result of general retrenchment decided upon for reasons of financial stringencies.
- iii. as a result of abolition of section or a class.
- iv. as a result of abolition of the subject which the teacher is teaching.

A teacher shall not be dismissed, discharged or reduced in rank save and except on ground provided inefficiency, conduct involving moral turpitude or gross negligence of duty or any other likely to prove subversive of discipline, tampering, of school record or any other good sufficient reason which may make his retention on the school staff no longer desirable. In such a case the prior approval of the District in which the school exist should be obtained.

In such a case the teacher before dismissal, discharge or reduction in rank will be called upon for his defence in writing for which he shall be given one week from the receipt of the charge calling upon him for his defence, with in which he should submit his defence to the disciplinary committee. In the event of such defence committee may proceed to dismiss, discharge, or reduce in rank the teacher without further delay.

During the service under the AGREEMENT, the Party no. 1 will be liable to disciplinary action in accordance with the rules framed by the school, for any fault of insubordination, disobedience or other misconduct, or the commission of an act, which constitutes a criminal offence or of any breach of non performance of duties or any of the provisions of any rules relating to the conduct of the school.

If the Party No. 1 is suspended from duty during investigation into any charge of his conduct mentioned in clause 8 above, he shall not be entitled to any pay during such period of suspension but shall be entitled to receive a subsistence allowance at such rate as may be decided by the committee generally from time to time or at a rate as may be deemed fit.

If the party No. 1 is exonerated from the charge brought against him, he shall be reinstated to his post and shall be paid his salary for the period, if any, during which he was suspended and subsistence allowance already paid will be adjusted.

The Governing body of the said school may terminate the service of the party No.1 by giving one month's notice in writing in the case of confirmed employee or one month's notice in the case of temporary employee or by paying a sum equivalent to 3 month's salary or one month's salary whichever the Party No. 1 is then drawing. Similarly, if the party No.1 wants to relinquish his service he shall be required to give three months notice in writing if he is permanent or one month's notice in writing if he is temporary or deposit three months/one month's salary, as the case may be in lieu thereof.

13- The Party No. 1 will comply with honestly, diligently and efficiently the orders and instructions of the Governing Body/Head of the School under whom he shall be placed as teacher/employee in the school and he shall discharge all duties pertaining to that office and/or which are necessary to be done in his capacity as aforesaid and will make himself in all respects, generally as useful as may be required of him and shall always act in paramount interest of the school.

14- The Party No. 1 will conform to all the rules and regulations in force in the school and shall carry out all such orders and directions as he shall from time to time, receive from the Governing Body/Head of the school or any of the authorized member of the staff.

15- That Party No. 1 will shall not apply or appear for interview etc. for any job outside the school without the prior written permission of the authorised officer of the school. If he has already applied before joining the school, it will be his duty to inform the Head of the school at the time of appointment and seek his written permission, if he is required to appear for interview later on.

16- The party No.1 shall devote his whole time to duties assigned and shall not on his own account or otherwise directly or indirectly carry on or be concerned in any trade or business whatsoever which is likely to interfere with the due and efficient discharge of his school duties under this agreement or to be other wise prejudicial to the interest of the school.

17- The Party No. will not on any pretence absent himself from duties without first having obtained the permission of the Head of the School or in the case of sickness or accident without forwarding a medical certificate to the satisfaction to the Head of the school.

18- The committee an the party no. 1 agree that any dispute arising out of or relation to this contract including any disciplinary action leading to the dismissal or removal from service or reduction in rank etc. shall be referred for arbitration of any person to be nominated by the managing committee running to the school and if the arbitrator fails or neglects to act becomes incapacitated the managing committee shall nominated by the managing committee running to the school incapacitated the managing committee shall nominate any other person to fill the vacancy of arbitrator.

In witness whereof the parties hereto set their hands this day month and year first above written.

Witnesses:-

1- Signature Anjali
 Name Anjali
 Date _____
 Designation TGT

Signature Pooja
 Name Pooja
 Date _____
 Designation Wellness

For Teacher/Employees
(Party No.1)

2- Signature Pratima
 Name Pratima
 Date _____
 Designation TGT

Signature Pooja
 Name Pooja
 Date _____
 Designation wellness

Signature _____

For and on behalf of Committee

For Cosmonaut International School
Sushil Kumar
Manager

क्रमांक Serial No. AO - 032051

नामांकन संख्या Enrolment No. 12-1-BH-940-0059

अनुक्रमिक Roll No. 2212330658



नाम

हरियाणा विद्यालय शिक्षा बोर्ड
Board of School Education Haryana
ISO 9001 : 2008 CERTIFIED



माध्यमिक परीक्षा SECONDARY EXAMINATION

अंकतालिका सहित योग्यता प्रमाण-पत्र Certificate of Qualification with Mark Sheet

प्रमाणित किया जाता है कि This is to certify that **POOJA RANI / पूजा रानी**
पुत्र/पुत्री Son/Daughter of श्री/श्री. **SHYAM LAL / श्याम लाल**
और श्रीमती/Mr. **KANCHAN BALA / कंचन बाला**
जन्म दिनांक Date of Birth: **02-04-1998 (SECOND APRIL NINETEEN HUNDRED NINETY EIGHT)**
ने आयोजित माध्यमिक परीक्षा has appeared in the Secondary Examination held in **MARCH-2013** from

BABA MUNGIPA VIDYA PEETH SR SEC SCHOOL, BUSHAN (BHIWANI)

से प्रविष्ट होकर निम्नलिखित विषयों में दर्शाए गये ग्रेडों सहित (य ग्रेडों अंक औसत सहित) योग्यता प्राप्त की है and has been declared qualified with subject-wise grades (& with Grade Point Average) mentioned below

क्रमांक Sr No.	विषय Subject	प्राप्त अंक Marks Obtained			
		लिखित(बाह्य) Theory(Ext.)	समस्त एवं सापेक्ष प्रदर्शन CCE	प्रायोगिक Practical	योग Total
1	HINDI	70	20	XX	090
2	ENGLISH	41	20	XX	061
3	MATHEMATICS	70	20	XX	090
4	SOCIAL SCIENCE	27	20	XX	047
5	SCIENCE	20	20	20	060
6	SANSKRIT	72	20	XX	092

क्रमांक Sr No.	विषय Subject	प्राप्त अंक Marks Obtained			
		लिखित(बाह्य) Theory(Ext.)	समस्त एवं सापेक्ष प्रदर्शन CCE	प्रायोगिक Practical	योग Total
1	HINDI	72	20	XX	092
2	ENGLISH	60	19	XX	079
3	MATHEMATICS	68	20	XX	088
4	SOCIAL SCIENCE	61	20	XX	081
5	SCIENCE	20	20	20	060
6	SANSKRIT	71	20	XX	091

क्रमांक Sr No.	विषय Subject	परिणाम Result				
		प्रथम से. भारण 1st Sem. Weightage 50%	द्वितीय से. भारण 2nd Sem. Weightage 50%	कुल योग Aggregate	ग्रेड Grade	ग्रेड अंक Grade Point
1	HINDI	45	46	091	A+	10
2	ENGLISH	31	40	071	B+	07
3	MATHEMATICS	45	44	089	A	09
4	SOCIAL SCIENCE	24	41	065	B+	07
5	SCIENCE	30	30	060	B-	05
6	SANSKRIT	46	46	092	A	09

सामान्य ज्ञान एवं जीवन कौशल ग्रेड General Awareness & Life Skills Grade: **EXCELLENT**

अनुसंधान/सहकार्य ग्रेड Co-Curricular Activities Grade: **XX**

ग्रेड अंक औसत Grade Point Average (GPA): **08.40**

कुल योग Total Marks: **408/500**

दिशानी Bismari

दिनांक Dated: **JUNE 6,2013**

Ambayal

सचिव SECRETARY

क्रम संख्या /
S.No. SSCE / 2015/

केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

996712

अंक विवरणिका MARKS STATEMENT

सीनियर स्कूल सर्टिफिकेट परीक्षा, 2015

ALL INDIA SENIOR SCHOOL CERTIFICATE EXAMINATION, 2015

नाम Name Pooja Rani

अनुक्रमांक Roll No. 2669426

माता/पिता/संरक्षक का नाम
Mother's/Father's/Guardian's Name KANCHAN BALA / SHYAM LAL

विद्यालय School 04179 SHAH SATNAM JI GIRLS SR SEC SCHDDL SIRSA HARYANA

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लि. TH	प्रे. PR	योग TOTAL	योग शब्दों में TOTAL IN WORDS	
301	ENGLISH CORE	067	XXX	067	SIXTY SEVEN	C2
302	HINDI CORE	081	XXX	081	EIGHTY ONE	A2
041	MATHEMATICS	054	XXX	054	FIFTY FOUR	C1
045	HIND.MUSIC MEL.INS	030	070	100	ONE HUNDRED	A1
048	PHYSICAL EDUCATION	060	030	090	NINETY	A1
030	ECONOMICS	048	XXX	048	FORTY EIGHT	C2
500	WORK EXPERIENCE					A1
502	PHY & HEALTH EDUCA					A1
503	GENERAL STUDIES					A2

संक्षिप्तियों का अर्थ : Abbreviations

AB : विषय में अनुपस्थित Absent in the Subject परिणाम Result PASS

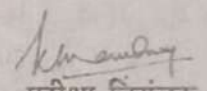
EX : छूट-प्राप्त Exempted

FP : प्रयोगात्मक में असफल Fail in Practical

FT : लिखित में असफल Fail in Theory

दिल्ली Delhi

दिनांक Dated 25/05/2015


परीक्षा नियंत्रक
Controller of Examinations

Chaudhary Devi Lal University, Sirsa



DMC.No. 15223767

Roll No. 15109430115

Regn.No 15109430115

RESULT-cum-DETAILED MARKS CARD

BACHELOR OF ARTS SEM- 01

EXAM : DEC, 2015

Name : POOJA RANI

Father's Name : Shri SHYAM LAL

College/Department : SHAH SATNAM JI GIRLS COLLEGE, SIRSA

DETAILS OF MARKS

Sl. No.	Subject	Marks Obtained	Minimum Pass Marks	Maximum Marks
1.	EN01 ENGLISH	45 20	028 TH	100
2.	HI01 HINDI COMPULSORY	49 19	028 TH	100
3.	MA01 MATHEMATICS	26 14 19 20	028 TH	100
4.	PY01 PSYCHOLOGY	26 18 36	014 TH 014 PR	100
Grand Total		0292	0140	0400

1. Total grade marks granted in the paper (s) for earning Pass/appear/Complt./passing

2. PASSED & HAS OBTAINED TWO HUNDRED NINETY TWO MARKS

Date : June 14, 2016

By :

1. _____
(Signature)

(Clerk)

2. _____

(Assistant)

CONTROLLER OF EXAMINATIONS

Chaudhary Devi Lal University, Sirsa



DMC No. 16144157

Roll No. 15109430115

Regn. No. 15109430115

RESULT-cum-DETAILED MARKS CARD BACHELOR OF ARTS SEM-02

Name : POOJA RANI

Father's Name : Shri SHYAM LAL

College/Department : SHAH SATNAM JI GIRLS COLLEGE, SIRSA

EXAM : MAY 2016

DETAILS OF MARKS

Sl. No.	Subject	Marks Obtained	Minimum Pass Marks	Maximum Marks
1	EN02 ENGLISH	36 20	028 TH	100
2	HI02 HINDI COMPULSORY	53 20	028 TH	100
3	MA02 MATHEMATICS	16 23 21 20	028 TH	100
4	PY02 PSYCHOLOGY	36 18	014 TH	100
5	CAQ2 COMPUTER AWARENESS (QUAL)**	36	014 PR	200
		72	035 TH	
6	EVS ENVIRONMENT STUDIES(QUAL)**	70	035 PR	100
		57	026 TH	
		24	009 PR	
Grand Total		0299	0140	0400

Note: 1. If grace marks granted in the paper (s) for earning Re-appear/Compt./passing

Result: PASSED & HAS OBTAINED TWO HUNDRED NINETY NINE MARKS

Date: October 21, 2016

Sirsa

Checked by: 1
(Signature)

(Clerk)

2

(Assistant)

(Signature)

Chaudhary Devi Lal University, Sirsa



DMC No. 16236685

Roll No. 15109430115

Regn. No. 15109430115

RESULT-cum-DETAILED MARKS CARD BACHELOR OF ARTS SEM-03

Name : POOJA RANI

Father's Name : Shri SHYAM LAL

College/Department : SHAH SATNAM JI GIRLS COLLEGE, SIRSA

EXAM : DEC 2016

DETAILS OF MARKS

Sl. No.	Subject	Marks Obtained	Minimum Pass Marks	Maximum Marks
1	EN03 ENGLISH	52 19	028 TH	100
2	HI03 HINDI COMPULSORY	45 19	028 TH	100
3	MA03 MATHEMATICS	21 17 13 20	028 TH	100
4	PY03 PSYCHOLOGY	31 18 37	014 TH 014 PR	100
Grand Total		0292	0140	0400

Please check the marks printed on this paper as per marking the answer script carefully.

Result : PASSED & HAS OBTAINED TWO HUNDRED NINETY TWO MARKS

Dated : May 9, 2017

Sl. No.

Signature of Student

Signature of Parent

Signature of Controller of Examinations

May 9, 2017

Chaudhary Devi Lal University, Sirsa

Chaudhary Devi Lal University, Sirsa



DMC No. 17140369

Roll No. 15109430115

Regn. No. 15109430115

RESULT-cum-DETAILED MARKS CARD BACHELOR OF ARTS SEM-04

Name : POOJA RANI

EXAM : MAY 2017

Father's Name : Shri SHYAM LAL

College/Department : SHAH SATNAM JI GIRLS COLLEGE, SIRSA

DETAILS OF MARKS

Sr. No.	Subject	Marks Obtained	Minimum Pass Marks	Maximum Marks
1	EN04 ENGLISH	59 20	028 TH	100
2	HI04 HINDI COMPULSORY	55 20	028 TH	100
3	MA04 MATHEMATICS	14 16 17 12 12	026 TH 005 PR	100
4	PY04 PSYCHOLOGY	27 18 36	014 TH 014 PR	100
Grand Total		0306	0140	0400

Note: (1) marks that given marks granted in the paper (5) for earning Re-appear/Compl./passing

Result : PASSED & HAS OBTAINED THREE HUNDRED SIX MARKS

Dated : August 23, 2017

Sirsa

Checked by 1
(Signature)

(Clerk)

2

(Assistant)

(Signature)

CONTROLLER OF EXAMINATIONS

Chaudhary Devi Lal University, Sirsa



DMC No. 18211846

Roll No. 15109430115

Regn. No. 15109430115

RESULT-cum-DETAILED MARKS CARD BACHELOR OF ARTS SEM-05

Name : POOJA RANI

Father's Name : Shri SHYAM LAL

College/Department : SHAH SATNAM JI GIRLS COLLEGE, SIRSA

EXAM : DEC 2018

DETAILS OF MARKS

Sl. No.	Subject	Marks Obtained	Minimum Pass Marks	Maximum Pass Marks
1.	EN05 ENGLISH	52 15	028 TH	100
2.	HI05 HINDI COMPULSORY	53 18	028 TH	100
3.	MA05 MATHEMATICS	12 11 16 09 10	026 TH 005 PR	100
4.	PY05 PSYCHOLOGY	26 18 35	014 TH 014 PR	100
Grand Total		0275	0140	0400

Notes: (i) Marks that appear in the paper (s) for earning Re-appear/Compl./Passing

Result : PASSED & HAS OBTAINED TWO HUNDRED SEVENTY FIVE MARKS

Dated : March 31, 2019

Sirsa

Checked by: 1. _____
(Signature)

(Clerk)

2. _____

(Assistant)

Asingh

Chaudhary Devi Lal University, Sirsa



DMC No. 19118011
Roll No. 15109430115
Regn. No. 15109430115

RESULT-cum-DETAILED MARKS CARD BACHELOR OF ARTS SEM-06

Name : POOJA RANI
Father's Name : Shri SHYAM LAL
College/Department : SHAH SATNAM JI GIRLS COLLEGE, SIRSA

EXAM : MAY 2018

DETAILS OF MARKS

Sl. No.	Subject	Marks Obtained	Minimum Pass Marks	Maximum Pass Marks
1	EN06 ENGLISH	51 11	028 TH	100
2	HI06 HINDI COMPULSORY	57 18	028 TH	100
3	MA06 MATHEMATICS	20 14 11 18	028 TH	100
4	PY06 PSYCHOLOGY	23 18 37	014 TH 014 PR	100
Total		0278		0400
MARKS OF B.A. SEM-1 TO 5		1468		2000
Grand Total		1746		2400

1. Indicates that grace marks granted in the paper (s) for earning Re-appear/Compt./passing

Result : PASSED & HAS OBTAINED ONE THOUSAND SEVEN HUNDRED FORTY SIX MARKS

Dated : July 22, 2018

Sirsa

Checked by: 1
(Signature)

(Clerk)

2

(Assistant)

CONTROLLER OF EXAMINATIONS